



SECRETARIES CORNER

September 2026

Resources, updates, and talking points
for chapter meetings

OVERVIEW

Secretaries Corner is your monthly guide to meeting topics, announcements, and resources that can be shared with your chapter throughout the month. Organized by week, it provides talking points and updates to help keep members informed and engaged.

Whether you're sharing important dates, highlighting Power Partners, discussing educational topics, or introducing member resources, Secretaries Corner gives you content that's ready to use and easy to incorporate into your meetings.



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Each month of Secretaries Corner is organized into four weekly segments:



WEEK 1

Announcements,
important dates,
and Zoom calls



WEEK 2

Power Partners
and Category of
the Month



WEEK 3

Educational
Topic



WEEK 4

LeTip
Communicare
Feature

WEEK 1

ANNOUNCEMENTS & IMPORTANT DATES

DATE	EVENT
September 7	Labor Day
September 11, 28	Network Training Seminar (NTS) – 9:00 AM PT
September 11	9/11 Remembrance Day
September 18	Network Training Seminar (NTS) – 3:45 PM PT
September 29	International Coffee Day

IMPORTANT ANNOUNCEMENTS

Save the Date: LeTip Convention 2027

Tickets are on sale now! Join us in Atlantic City, NJ, April 29–May 1, 2027, for [LeTip Convention 2027](#). Early Bird pricing has been extended through December 1, so now is a great time to reserve your spot. Register at: convention.letip.com

New Member Support Options

We're streamlining the way members connect with Corporate for support. membership@letip.com is now the central email for member assistance.

Members can also use the [Member Support Form](#) included in the weekly email each week. Simply complete the form with your question or request, and our team will get you the help you need as quickly as possible.

WEEK 2

POWER PARTNERS & CATEGORY OF THE MONTH

POWER PARTNERS

Power Partners are members whose businesses naturally work well together, creating opportunities to share referrals and support one another's growth. The best Power Partner relationships are a two-way street, with both members looking for ways to help each other succeed.

Take a moment to consider: who in your chapter could be a strong Power Partner for your business, and how can you support theirs?

CATEGORY OF THE MONTH: INFORMATION TECHNOLOGY CONSULTING

This month, we're highlighting the Information Technology Consulting category. Information Technology Consultants help clients with the study, design, development, implementation, support, and management of computer-based information systems, including software applications and computer hardware.

As businesses rely more heavily on technology, IT Consultants can become an important resource for keeping systems running, solving technology challenges, and helping businesses make informed decisions about their technology needs.

This category naturally aligns with several Power Partners, creating opportunities to build referral relationships and introduce prospective members to LeTip.



You can earn sponsor credit by sending guests to **any** chapter across the organization.

Consider inviting professionals in the **Information Technology Consulting** category—or their **Power Partners**—to visit a chapter.



Cybersecurity

Printer

Web Development

Electrician

Telecommunications

WEEK 3

EDUCATIONAL TOPIC:

MAKE THE MOST OF YOUR 'CHAPTER PAGE'

Did you know your chapter's page on the [LeTip website](#) can help prospective members learn more about your chapter before they ever attend a meeting?

Your chapter page includes information such as your meeting details, member count, Tips Passed, and member Success Stories. These details help give prospective members a glimpse of what they can expect from your chapter.

Your Success Story starts with your Wired profile.

When you update the Success Story section of your profile, that information can appear on your chapter's public-facing LeTip page.

Take a few minutes to make sure your Success Story reflects your experience with LeTip. Share what you've gained from your membership, a referral that made a difference, a business connection you've made, or a success you've experienced through your chapter.

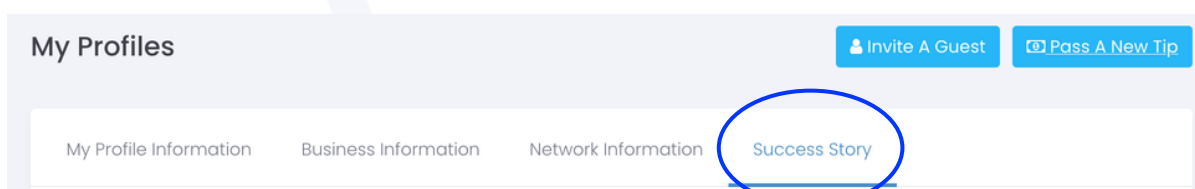
A complete, up-to-date chapter page gives prospective members a reason to take the next step.



Chapter Check:

Ask members to review their Wired profiles and update their Success Stories this month.

This is where you tell prospective members what you've gained from LeTip:
My Profiles → Success Story



WEEK 4

LETIP COMMUNICARE FEATURE

Communicare and the LeTip Blog highlight member stories, business insights, networking tips, and chapter successes from throughout the organization.

They provide an opportunity to learn from fellow members, stay connected, and discover ideas that can help strengthen your business and chapter.

Encourage members to read the latest feature and share a takeaway with the chapter.

FEATURE *PREVIEW*

5-minute read

Topic

The Every Six Program

Why read it?

Discover how sponsoring members can earn free renewals and work toward a Lifetime Membership.

Think About It

Who could you introduce to LeTip?



READ MORE



letip.com/category/blogs

GETTING THE MOST FROM SECRETARIES CORNER

Secretaries Corner is designed to support your weekly meetings by providing discussion topics, educational content, important updates, and opportunities to strengthen member engagement. Each section can be shared throughout the month to help keep meetings informative, relevant, and valuable for your members.

Use Secretaries Corner in the way that works best for your chapter. Whether you share a little each week or incorporate multiple topics into your meetings, the goal is to encourage meaningful conversations, strengthen relationships, and help members get more value from their LeTip experience.



WE VALUE YOUR FEEDBACK

Do you have suggestions or ideas for Secretaries Corner? We're always looking to improve and provide content that best supports you and your chapter.

We welcome your input. Please contact us at 800.255.3847.

Thank you for being part of the LeTip community.

Looking for a discussion topic?

Past editions of Secretaries Corner are available in the [Document Library](#) and can be revisited whenever your chapter could benefit from a particular topic or resource.

