



SERGEANT AT ARMS

Sgt-at-Arms – when guests are present

- Introduce yourself, say your category and the chapter's Sgt-at-Arms.
- It's your job to ensure the meeting starts and ends on time.
- You initiate the 30-second commercial portion of the meeting, but before starting inform everyone of the few rewards in LeTip.

"Passing 4 qualified tips at a meeting earns a \$1.00"

"Passing 4 outside tips at a meeting earns you \$5.00"

"Wearing your badge, passing 4 tips and brought a guest is a Grand Slam and earns you \$10.00"

- When the tip bucket goes around the room, you have 30-seconds to deliver your commercial. The Sgt-At-Arms monitors the member's 30-seconds.
- When you hear the bell, that means your time is up, wrap up your commercial and pass the bucket to the person on your left.
- Smile, speak loudly, clear, and have fun. Start your 30-second commercial first and then pass the tip bucket to the left.

Fines are gentle reminders are chapter's choice now and optional if a chapter decides not to use them. They were designed specifically to help the chapter to incorporate successful business habits inside and outside of the meeting.

On the back of this page is the rewards and gentle reminder page. Optional if the group does not use them, however, if the chapter does use them, select one reminder each week to read aloud to the chapter.

(turn over for Rewards & gentle Reminders)

AT THE START OF THE MEETING: Sgt-at-Arms Announces "Please Mute Cell Phones, Rings During the Meeting \$20.00 minimum"
(We encourage cell phone use only to promote chapter members on social media during meeting – no fine)

Rewards

(Mention one reward weekly)

Passing 5 or more rosters/brochures weekly in your place of business.	\$1.00	minimum
Passing 4 qualified tips at a meeting	\$1.00	minimum
Passing 4 <u>outside</u> tips at a meeting	\$5.00	minimum
Bring a qualified potential member while the Poker Folder holder	\$10.00	minimum
LetTip Grand Slam (Wearing badge, has 4 tips or more and a qualified guest)	\$10.00	minimum
Dollar amounts for both rewards and reminders may be increased by Board of Directors		

Gentle Reminders

(Mention one reminder weekly)

No Guest	\$.25	minimum
No Tip	\$1.00	minimum
No Badge	\$1.00	minimum
Not shaking hands with Unknown Greeter	\$1.00	minimum
Late for meeting	\$1.00	minimum
Late Showboat/Greeter - arriving after the meeting start time	\$1.00	minimum
Unexcused absence	\$1.00	minimum
No Guest on Fiver Day	\$5.00	minimum
Visitation not done (paid directly to member not visited)	\$5.00	minimum
Meeting starts late - Sgt. at Arms pays	\$5.00	minimum
Meeting ends late - President pays	\$5.00	minimum
Neglecting to Showboat, Greet, or Speak	\$10.00	minimum
No Show at Business Mixers & Power Seminars	\$10.00	minimum

I.O.U.'s not acceptable