



(Chapter Name) Virtual Chapter Meeting



A close-up, slightly angled view of the American flag, showing the stars and stripes. The flag is waving, creating a sense of movement. The text 'Pledge of Allegiance' is overlaid in the center. On the left side, there is a blue and grey geometric graphic element.

Pledge of Allegiance



LeTip Creed

Chapter all reads aloud together:

LeTip is a professional organization of business individuals, dedicated to the highest standards of competence and service. Our purpose is the exchange of business tips.

Members will, at all times, maintain the highest professional integrity. Each business category is represented by one member and conflicts of interest are disallowed.



Chapter Officers

Introduction of our Chapter's Board Members:

President	(Type President Name)	(Type Category)
Vice President	(Type Vice President Name)	(Type Category)
Treasurer	(Type Treasurer Name)	(Type Category)
Secretary	(Type Secretary Name)	(Type Category)
Tip Master	(Type TipMaster Name)	(Type Category)
Membership Chair	(Type Membership Chair Name)	(Type Category)



Definition of a Tip

- A Qualified Business Tip is a company or person who is interested in a specific service or product and is expecting a call from a LeTip Member.
- Remember, the operative word in this definition is “Expecting a Call”. We do not pass cold calls in LeTip.
- All Tips should be passed using LeTip Wired and printed out to be passed around the room during an in person meeting
- Remember, passing four tip’s minimum a month meets your membership agreement commitment.

Chapter TipMaster: (Type TipMaster’s Name)



Escrow Tips

For our valued guests

- My qualified Escrow Tip is to a Guest in an open category who is PRESENT, and who our chapter wants as a member.
- All Escrow Tips passed through LeTip Wired for an open category are monitored by the TipMaster until a person joins under the category. The Escrow Tips then become Tips if still valid and passed to the new member.



The image shows a form titled "LeTip International, Inc. ESCROW". The form is designed for recording an escrow tip. It includes a definition of a qualified escrow tip, a section for the guest's profession, a prominent warning that tips are not given out until the guest joins, a section for the member's name, a section for the member's business phone number, and a section for details of the tip. The form is tilted slightly to the right.

LeTip International, Inc.
ESCROW

My qualified ESCROW TIP is to a GUEST who is PRESENT and who our chapter wants as a member. All Escrow Tips are held by the TipMaster or the President until that person joins.

Tip To - Profession of Guest
x _____

Escrow tips are not given out until the guest joins

Tip From - Member's Name
x _____

Business Phone #
x _____

Details of this tip:
x _____

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Tips of the Week!

Any Member who has given or received a Tip please feel free to comment on the tip in the chat and show appreciation for the tip at this time...





Today's Honored Guests

Add Guest name	Add Guest Category	Member who invited them
(Type Guests Name)	(Type Guests Category)	(Invited by Name)
(Type Guests Name)	(Type Guests Category)	(Invited by Name)
(Type Guests Name)	(Type Guests Category)	(Invited by Name)

For Guests who have not registered, please give us your name, business name, category, phone number and email address in the Chat.

Each Guest has 30 seconds to tell us about yourself personally. You can tell us about your business later in the meeting. We are a family and we all get to know each other, and we want to know you!



The Passing of Business Cards

Since we are meeting virtually at this time, and we cannot pass Business Cards we have sent each of our guests a Chapter Roster and remind each member that all Chapter Members are on the Roster in LeTip Wired and on the Mobile App. Guests feel free to type your contact info in the chat.



This Week's Program

Program Position	Member Name	Member Category
Showboater	(Type Showboater's Name)	(Type Showboater's Category)
Greeter (use chat)	(Type Greeter's Name)	(Type Greeter's Category)
Speaker	(Type Speaker's Name) (Type Speaker's Name)	(Type Speaker's Category) (Type Speaker's Category)
Lucky Devil Recipient (gives 30-commercial for last weeks speaker - Name)	(Type Lucky Devil's Name)	Lucky Devil Recipient (Type Category)

This week's Speaker(s) is professionally introduced (bio) by our Program Director and each Speaker(s) has 10-minutes to give a presentation and the Sgt-at-Arms monitors the time.



Today's Speaker
(Type Member's Name)
(Type Member's Category)

(Type Member's Phone)
[\(Type member's website address.com\)](http://www.(Type member's website address.com))



Allstate®



Member Badge Presentation

New Member(s) Name	Badge Color	Member's Category
(Type new member's name)	White	(Type new member's category)
(Type new member's name)	White	(Type new member's category)
(Type member's name)	(Type Color)	(Type member's category)
(Type member's name)	(Type Color)	(Type member's category)
(Type member's name)	(Type Color)	(Type member's category)
(Type member's name)	(Type Color)	(Type member's category)

New White badge members receive a business card caddy and magnetic lapel pin. Earn your Blue badge and above and receive a special gift from LeTip International. Every 6 sponsor you recruit also earns you a Free Annual Renewal automatically. Once you reach Gold (25) sponsors, you receive a 14k Gold lapel pin and FREE annual renewals for as long as you remain an active member of LeTip International.



Board & Committee Reports

TipMaster



Total # of tips passed the previous week

Total \$ amount of business exchanged

Top Tipper of the month update

(Awarded monthly to the member who passed the most tips, no less than 5 minimum)

Chapter Reminders

Pass all Tips and Escrow Tips through LeTip Wired online or LeTip Wired mobile app

Pass 4 Tips a month minimum

Follow up with Tips received within 24-hours!

TipMaster Script available in LeTip Wired – Document Library (search: Script_TipMaster)

UP NEXT ON DECK: (Treasurer Report)

Board & Committee Reports



Treasurer

Our treasury is in great shape, and I will have a written report of our financial status at the next board meeting. You all are invited to our next board meeting to be held on (date, place and time of board meeting.)

Remember:

Our chapter dues are \$_____ and are paid _____.
(weekly, monthly, or quarterly)

As a gentle reminder...there is a fine for chapter dues not paid on time.

You are responsible for dues whether you are in attendance or not.

Treasurer Script available in LeTip Wired – Document Library (search: Script_Treasurer)

UP NEXT ON DECK: (Business Mixer Report)

Board & Committee Reports

Business Mixer Chair



We have quarterly Business Mixers – to promote new members and growth, not socials. 50% of our referral business comes from significant others and those close to us. We invite them and guests to get to know us in a setting different from our regular meetings.

Our next mixer will be (date and day) _____ and please remember, our regularly scheduled meeting for this day will be cancelled, as our mixer will take its place.

Invite interested prospects in open categories, spouses, best friends, etc., those interested in increasing their business and growing our chapter.

To give a commercial at the mixer and be recognized, you may donate a door prize. Inform me no later than 24-hours prior to the mixer, bring door prize to the mixer on that day.

Attendance for members is mandatory, the mixer replaces the weekly meeting. Failure to attend will count as an un-excused absence and there is a gentle reminder fee.

Business Mixer Script available in LeTip Wired – Document Library (search: Script_BusinessMixerChair)

UP NEXT ON DECK: (Program Director Report)

Board & Committee Reports

Program Director



The weekly program is set in LeTip Wired, which notifies the chapter member's each week of their assignment.

Week One - Virtual Showboater(s): it is your responsibility to take photos of your Showboat table and send images to the chapter board prior to your scheduled day as the Showboater so they can show them prior to the start of the meeting.

Week Two – Virtual Greeter(s): arrive prior to the meeting and log onto the virtual meeting early with the board, as members and guests appear, smile and warmly welcome as many as you can personally and through the chat.

Week Three – Speaker(s): provided your Program Director with a professional bio and prepare a 10-minute presentation about your business. The Program Director will introduce you using your bio. Prior to the meeting arrange with the board to have screen share ability or provide them images so they can display them during your presentation. Leave yourself 2-3 minutes for Q&A.

Week Four – Lucky Devil Recipient: one random chapter member will be selected to give a 30-second commercial for the prior week's Speaker. This allows the Speaker the opportunity to see how well they are educating their chapter about their business.

Next Week's Showboater(s), Greeter(s), Speaker(s), Luck Devil Recipient(s) are (Name's of the member's)

Program Director Script available in LeTip Wired – Document Library (search: Script_ProgramDirector)

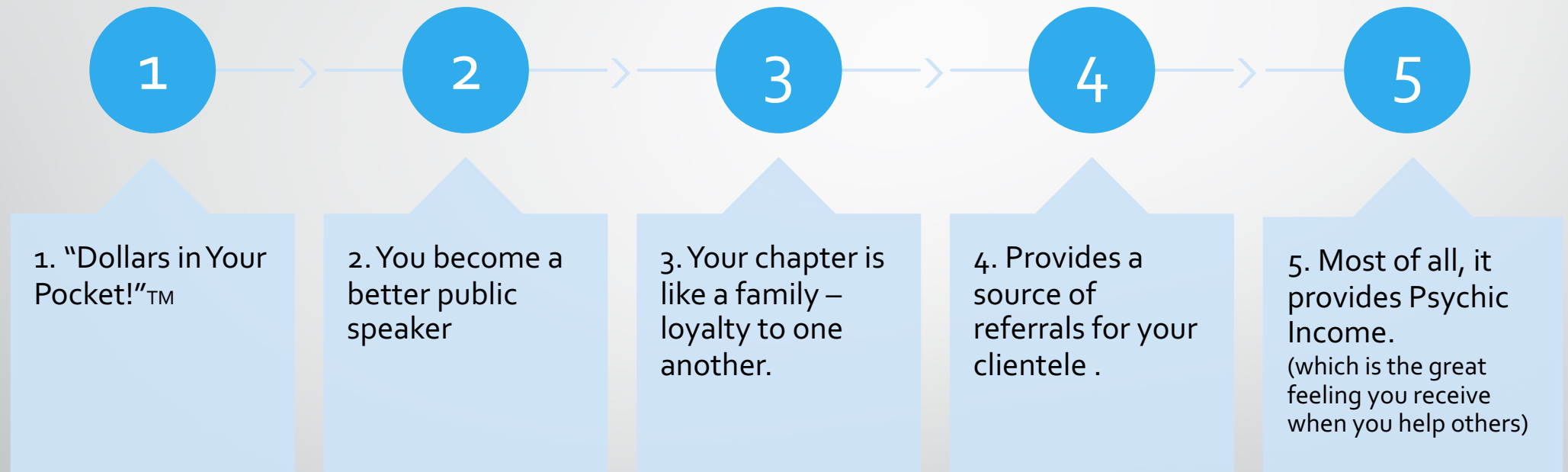
UP NEXT ON DECK: (Membership Chair Report)

Board & Committee Reports

Membership Chair



The Five reasons to join LeTip!



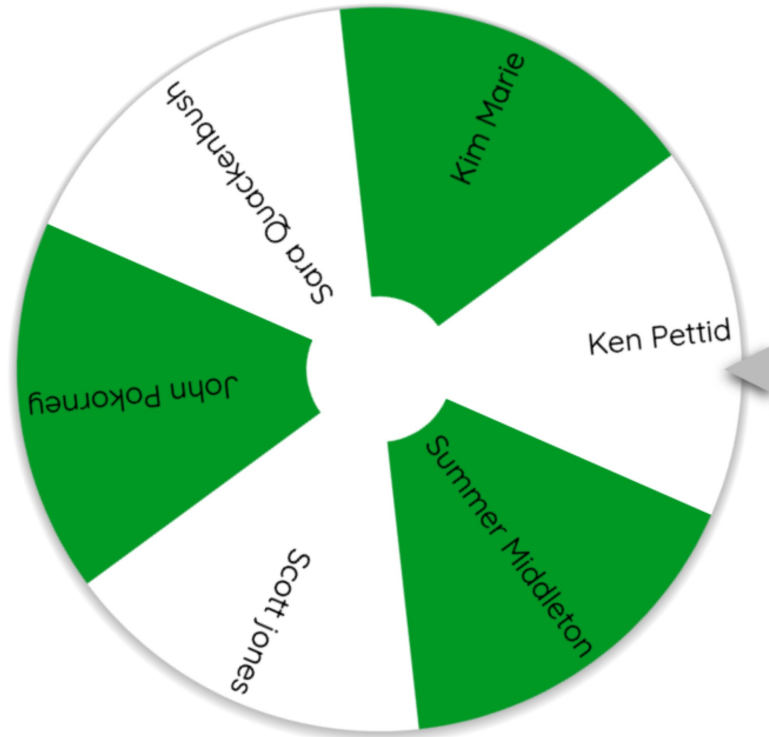
Guest's interested in a membership application, please contact me in the chat with your email and contact information

Membership Chair Script available in LeTip Wired – Document Library (search: Script_MembershipChair)

UP NEXT ON DECK: (Secretary Report)



Secretary Communicare Announcements



Congratulations!

www.wheelofnames.com

This free website wheel allows you to type in the members names, click to spin the wheel and congratulate the member it spots on as the Poker Folder Holder!

Virtual Poker Folder Rules

1. Only members who hold a White & Green badge are eligible.
2. The objective is to recruit as many new members as possible and bring them to the meeting.
3. If you bring a potential member anytime within the next two weeks, you will receive \$10. This person cannot be from your company. A potential member is someone whose category is not already filled within the chapter. After you have brought a potential member to the meeting, the Membership Chair will restart the Poker Folder challenge.
4. It is conceivable that you could have the Poker Folder for only one week, but never more than two weeks.
5. Each week that you do not bring a guest, you are required to pay the chapter Treasury \$10.

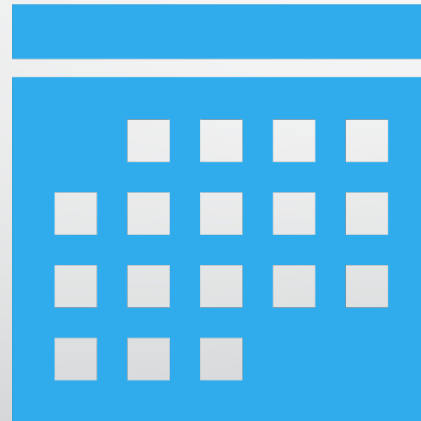
Good Luck and we will pray for you!

UPCOMING EVENTS ?



Visitation & Lunch Bunch

Visitation Day



First Week of the month, the Visitation Chair will assign each member another member to visit.

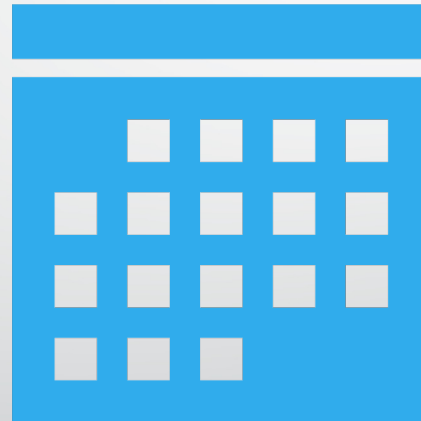
You have two weeks to visit this member and should spend between 20-30 minutes to learn about their business.

Week three of the month, during the commercials, you give a 30-second commercial for the member you visited.

If no visit was made, you pay them \$5 each week until the visit is made!

The member scheduled to visit you will give your 30-second commercial.

Lunch Bunch



Last week of the month or every other month depending on how many new members have joined the group.

The President and Vice President will select the chapter's best leaders such as best Tipper, best guest inviter, mentors, etc. to take the newest chapter members who have attended at least four meetings to lunch.

At the lunch, the chapter's selected members will share their knowledge with the new members on tipping and inviting and how to be successful in the chapter.

The Secretary will make reservations and arrangement for payment by the chapter.



Lucky Devil Recipient

Last week's speaker

Carl Kosola
Photographer



KOSOLA
PRODUCTIONS

Lucky Devil

The Chapter President picks a chapter member at random as the "Lucky Devil".

Congratulations! Let's give a round of applause for this week's Lucky Devil (Chapter member's name).

The Lucky Devil now gives a 30-second commercial for last week's speaker.



Rewards

(Repeat the entire list weekly)

Passing 5 or more rosters/brochures weekly in your place of business.	\$1.00	minimum
Passing 4 qualified tips at a meeting	\$1.00	minimum
Passing 4 <u>outside</u> tips at a meeting	\$5.00	minimum
LeTip Grand Slam*	\$10.00	minimum

(* wearing name badge, lapel pin, has 4 tips or more and a qualified guest)

Dollar amounts for both rewards and reminders may be increased by Board of Directors

Gentle Reminders

(Select one weekly to educate chapter)

No Guest	\$.25	minimum
No Lapel Pin	\$1.00	minimum
No Tip	\$1.00	minimum
No Badge	\$1.00	minimum
Not shaking hands with Unknown Greeter	\$1.00	minimum
Late for meeting	\$1.00	minimum
Late Showboat/Greeter - arriving after 7:01 A.M. (11:31 A.M. for Lunch)	\$1.00	minimum
Unexcused absence	\$1.00	minimum
No Guest on Fiver Day	\$5.00	minimum
Visitation not done (paid directly to member not visited)	\$5.00	minimum
Meeting starts after 7:16 A.M. (11:46 A.M. for Lunch) - Sgt. at Arms pays	\$5.00	minimum
Meeting ends after 8:31 A.M. (1:01 P.M. for Lunch) - President pays	\$5.00	minimum
Neglecting to Showboat, Greet, or Speaker	\$10.00	minimum
No Show at Business Mixers & Power Seminars	\$10.00	minimum
<u>Prior to start of meeting</u> , Sgt at Arms announces - No Phones/Pagers/Texting	\$20.00	minimum

I.O.U.'s not acceptable



of (Type Chapter Name)

30-Second Commercials....

UP NEXT ON DECK: (Type Member's name)



Our Guests

We sincerely welcome you to our chapter...

Feel free to give us a commercial about your business! How may we help you?

UP NEXT ON DECK: **NEW MEMBER VOTING**



Five Reasons why to join our chapter!

- 1) "Dollars in Your Pocket!"™
- 2) You become a better public speaker
- 3) Your chapter is like a family – loyalty to one another
- 4) Provides a source of referrals for your clientele
- 5) Most of all, it provides Psychic Income
(which is the great feeling you receive when you help others)



NEXT WEEKS SPEAKER

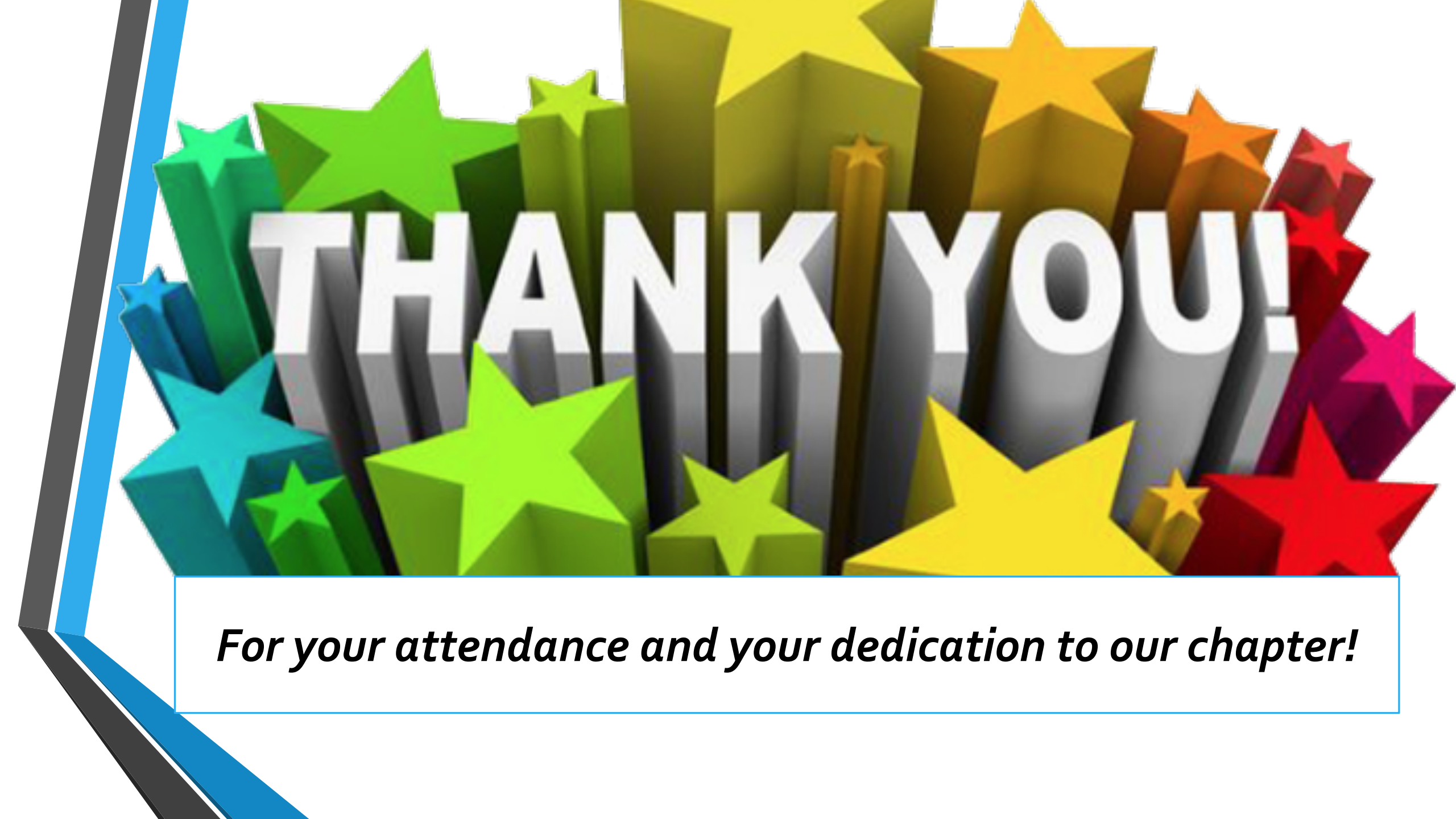
(type Member's name)
(type Member's Category)

Meeting Reminders



INVITE A GUEST TO NEXT WEEK'S MEETING

**PLEASE TALK ABOUT THIS WEEK'S SPEAKER (NAME)
TO THE NEXT 10 PEOPLE YOU MEET TODAY!**



THANK YOU!

For your attendance and your dedication to our chapter!