



Mentor Duties

Mentor Chair

1. Be a caring and genuine advisor for new members.

- The mentor chair and mentor committee, appointed by the board of directors, consists of the chair and at least two other established members. Their primary responsibility is to make sure new members are welcome, assisted and encouraged along the way to LeTip success.
- Mentor chair and committee must be in good standing and not be new members.

2. Assign each new member to a mentor committee member for a period of three to six months.

- Act as an advisor (mentor) for the new member, sitting next to them at a meetings.
- Attend the Lunch Bunch with new member.
- The mentor attends the new member orientation with the new member.

3. Monitor the progress of the new members.

- Keep track of the new member's first 100 Tips that they pass. Work with the TipMaster for this information.
- Upgrading to blue badge - Work with the membership chair to ensure that the new member has sent their 10 missives, has followed up on them, and invited their potential Power Partners to the chapter meeting.
- Keep track of the Tips that the new member has received and the dollars that they represent.

4. Schedule Speaker date and give moral support.

Work with the program director and schedule the new member on the Speaker calendar as soon as the member has attended the new member orientation. Help the member with their 10 minute presentation and ease any stage fright.

5. Help develop commercials.

Assist new members to develop their 30-second commercial. Make sure they know how to express clearly what a good Tip is for them.

6. Help with Showboating.

Guide new members through Showboating process and assist with good tabletop directions, using all 5 senses.

